

Guide To Suspected Child Abuse Reporting

1. **NOTIFY** law enforcement **IMMEDIATELY** if the child is suspected to be in imminent danger.
2. **CALL** the 24 hour Child Protection Hotline at **1(800) 540-4000** as soon as possible to make the verbal report to the **Department of Child and Family Services (DCFS)**.
 - You will be given a **REFERRAL NUMBER**, which is also the Case Number.
3. **COMPLETE** the **Suspected Child Abuse Report** (SCAR/form SS8572) **within 36 hours** and **submit it to DCFS** via ONE of the following ways:
 - **Mail:** **Department of Child and Family Services (DCFS)**
 1933 S Broadway, 5th Floor, Los Angeles, CA 90007
 - **Fax:** **1 (213) 745-1727**
 - **Online:** 1. **dcfs.lacounty.gov**
 2. On the left-hand side, under RESOURCES, click on
 “For Mandated Reporters Only (Complete your Mandated Report Online)”
 3. Enter the REFERRAL NUMBER and proceed

Keep a copy for yourself, and a copy to mail to local law enforcement.
4. **MAIL** (or FAX if available) a copy of the completed **Suspected Child Abuse Report** to the jurisdictional law enforcement agency.

Notify

Law Enforcement if a Child is in Immediate Danger



Call

1 800 540-4000

As Soon as Possible to make a VERBAL Report to DCFS



Complete

The WRITTEN Report and submit to DCFS **within 36 hours** by:
Mail, FAX, or Online



Mail

A Copy of the Report to the Jurisdictional
Law Enforcement Agency